

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

May 20, 2015

The Board of Trustees of Vernon College met on Wednesday, May 20, 2015 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Irl Holt, Mr. Bob Ferguson, Mrs. Joanie Rogers, and Mrs. Anne Spears. Absent was Mr. Norman Brints, Vice-Chairman. Others present were Dr. Dusty R. Johnston, President, Deans: Mr. Garry David, Dr. Gary Don Harkey, Mr. Joe Hite and Mr. John Hardin, III. Also in attendance were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mr. Chris Bell, Director of Campus Police; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Criquett Lehman, Director of Quality Enhancement; Mrs. Mindi Flynn, General Ledger Accountant and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Mike Chacanaca of the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:33 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Ferguson to approve the Consent Agenda containing the *Minutes of the April 15, 2015 Regular Board Meeting*, *Minutes of the April 27, 2015 Special Board Meeting*, *Minutes of the May 12, 2015 Special Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A – Consider approval of the *Financial and Investment Reports as of April 30, 2015*.

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the reports as presented by the Chief Financial Officer. The motion carried unanimously.

Action Item B – Consider approval of *Zero Tuition for Wichita Falls Fire Department Advanced EMT*.

Mr. Holt made the motion, seconded by Mrs. Rogers to approve to declare participants in the Wichita Falls Fire Department Advanced EMT training for the academic year 2014-2015 as a “special population” and to offer “zero” tuition for continuing education courses, as presented by Dr. Johnston. The motion carried unanimously.

Action Item C – Consider approval of the *2015-2016 Annual Action Plan*.

Mrs. Spears made the motion, seconded by Mr. Ferguson to approve the 2015-2016 Annual Action Plan, as presented by Dr. Johnston and Betsy Harkey. The motion carried unanimously.

Action Item D – Consider approval to *Submit a Proposal for an AAS in Surgical Technology*.

Mrs. Rogers made the motion, seconded by Mr. Holt to approve to submit a proposal for an AAS degree in Surgical Technology to the Texas Higher Education Coordinating Board as presented by Dr. Johnston. The motion carried unanimously.

Action Item E – Consider approval of *Naming of Facilities*.

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the naming of the Vernon College rodeo team practice facility as follows: *The “Joe Chat Sumner Rodeo Complex”* and *The “John Mahoney Arena”* as presented by Dr. Johnston. The motion carried unanimously.

Action Item F&G – Dr. Johnston made the comment that action item F for the *Adoption and Designation of a Reinvestment Zone or Zones*, and action item G of the *Proposed Property Tax Abatement Agreement*

Between Vernon College and Electra Wind, LLC are postponed until the June Board of Trustees meeting because after reviewing the laws, the College has to give a seven day notice to the other taxing entities.

Public Comment – No one was present to make comments.

Board Input/Discussion – No discussion

Foundation Board of Directors quarterly meeting update – Dr. Smith reported on the quarterly meeting held on April 16 at the Century City Center Joe Chat Summer Conference Room. The meeting used the new video technology linking the conference room at Century City Center with the boardroom at the Vernon Campus. The Directors approved the following – award a total of \$5,000 to the 1st Annual Burkburnett High School Senior Welding Competition. These funds will be awarded as Vernon College scholarships to the 1st through 4th place winners of the Welding competition. A new non-endowed Foundation General Scholarship Fund was created for \$25,000. A special 2:1 College Connections dual credit scholarship match was approved for Iowa Park High School; and, in light of the recent dual credit tuition and fee changes approved by the Vernon College Board Trustees, the Foundation Board reduced their College Connections scholarship match from 2:1 to 1:1. Dr. Johnston reported on the 84th Legislative Session, and the planning process for the 2015-16 budget. Ms. Criquett Lehman reviewed the planning process for the next QEP plan and invited the Foundation Directors to participate in the Student Success Survey. The Directors also received the philanthropic, and the financial and investment reports.

Dr. Johnston commented on a successful day of activity with recently held Graduation and Pinning ceremonies.

Dr. Johnston also commented on the new technology used to connect the two rooms between the Vernon campus and Century City Center and thanked Criquett Lehman, Gene Frommelt and all involved in the effective outcome.

Budget update – Draft 2 – Dr. Johnston presented the second draft of the budget. He noted we are well into draft 3 and the most important will be draft 4 presented in July. Currently the budget is around \$370,000 from balancing and College personnel are still looking at bringing that amount down. Currently, the budget includes at this point the 1.5 increase for all the salary schedules. The numbers are based on real 2014-2015 enrollment rather than the estimate tuition and fees revenue. From that number 5% is held back as a guard against another enrollment decline.

Skills Training Center update – Dr. Johnston stated that after having a meeting with Judge Gossom, the County is still up in the air and are back to square one and not sure what the next step on whether or not to relocate the jail.

Student Success Data Fact – Mrs. Harkey presented two data facts. The first data set is the course completion success rate. Instructional Services selected this benchmark with a very ambitious goal of “at or above 80% completion with an A, B, C or P.” The goal is not always met every year but it is a good annual target. This is a very important key performance indicator of accountability for discussion purposes. The second data presented is Key Performance Indicators of Accountability Benchmarks. The Student Success by the Numbers Committee actually provides oversight and levels for our benchmarks and updated every spring. Two additions were added under enrollment specific to education. This also helps with annual planning.

2014-2015 Athletic Scholarship Award report – Mr. Hardin presented the Athletic report and stated it came in under budget. Some programs need to improve their enrollment to come closer to the budget.

Program/Discipline Evaluation update – Dr. Johnston presented the program/discipline evaluation stating that there is an evaluation and during that time, each program is evaluated against certain criteria.

TASB Policy Update 30 – Dr. Johnston stated he sent the TASB policy website for the board to view. There is a lot of voluminous changes and not much substance, lots of rewording and reorganization. He asked the Trustees to please view and read the instructional notes.

July Board Retreat – Dr. Johnston stated the correct date for the retreat is July 15. He may have someone to come and talk about branch maintenance tax and or annexation to expand our information for future decision-making. If the Trustees have other topics for the retreat please share with the President’s Office. One suggestion is a tour of the Vernon campus

Dr. Johnston presented the Upcoming Events:

- (1) Vernon College Police Academy Graduation – May 21, 2015 – 6:00 p.m. Century City Center
- (2) Continuing Education Programs Completion Ceremony – June 3, 2015 – 5:30 p.m. Wichita Falls
- (3) Vernon ISD Scholarship Banquet – May 26, 2015 – Vernon High School
- (4) Board of Trustees meeting – June 17, 2015 – Board Room

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the Minutes from Faculty/Staff/Student Organizations – Exhibits

- (1) Faculty Senate Meeting
 - a. October 31, 2014
 - b. January 12, 2015

Personnel –

Mr. Ferguson made the motion, seconded by Mrs. Pennington to approve the following personnel actions. The motion carried unanimously.

- A. Rescind Retirement
 - (1) Gene Frommelt, Media Specialist – Vernon, request to withdraw resignation notice of January 15, 2015.
- B. Retirement
 - (1) Dina Neal – Instructor of Sociology and Psychology – Vernon, effective May 15, 2015.
 - (2) Constance Schroeder-Sloan – Classified II, Administrative/Faculty Assistant, LVN – CCC, effective August 31, 2015
- C. Resignation
 - (1) Kelsy Lange, Interpreter/ADA Services – Century City Center, effective May 21, 2015.

Closed Session: Mrs. Rogers made the motion, seconded by Mr. Ferguson to go into closed session at 12:39 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mr. Ferguson made the motion, seconded by Mrs. Pennington to reconvene at 1:05 p.m. in open session. The motion carried unanimously.

Action – None

There being no further business Dr. Smith adjourned the meeting at 1:06 p.m.



Dr. Todd Smith, Chairman


Mrs. Vicki Pennington, Secretary